

CLASS TITLE: Senior Custodial Worker Job Code: 50006
Occupational Group: Operations FLSA: NE

Date Rev: 8/3/06
Pay Grade: 6

ESSENTIAL DUTIES:

- Leads and participates in providing custodial care and cleaning of buildings.
- Estimate time, materials, and equipment required for jobs.
- Train employees in cleaning techniques, work methods, and the use and operation of appropriate equipment.
- Plan, organize, and review the work of custodial staff
- Perform full range of custodial duties
- All other commensurate duties as assigned

KNOWLEDGE, SKILLS, & ABILITIES:

Knowledge of:

- Methods, tools, and equipment for use in custodial work
- Proper mixing and dilution of cleansers, disinfectants, and stripping agents
- Principles and procedures for record keeping and reporting
- Policies and procedures of the immediate work unit
- Agency rules, regulations, and operating procedures
- File organization and maintenance

Skill to:

- Operate a variety of custodial equipment in a safe and effective manner
- Supervise and train custodial staff

Ability to:

- Schedule and coordinate the work of custodial staff
- Identify and implement effective course of action to complete assigned task
- Prepare and maintain accurate and complete records
- Communicate effectively and maintain effective relationships with staff

SPECIAL REQUIREMENTS/CONDITIONS:

- Must be able to pass Federal and State background checks
- Utilize appropriate protective equipment
- Essential duties require the following physical skills with a high degree of frequency: sit, stand, walk, kneel, crouch, and lift 65 pounds

Arizona Schools for the Deaf and Blind
Classification Specification

APPROVED BY
Supt.
HR
INITIALS/DATE